

# Winchester Public School School Community Council

## Meeting Minutes

September 26, 2019  
7:00pm

**Type of meeting:**

SCC Meeting

**Facilitator:**

Nicolee Evans

**Attendees:** Sherie Hatfield, Samatha Olden, Nicolee Evans, Michelle Shepherd, Shannon Biggs, Kim Sanderson, Sarah Connolly, Caitlin Worthen, Melissa Roach, Krista Molson, Sara Vallier, Rhonda Christian, Sarah Walker, Joy Dodds, Michael Dodds, Kaitlin Cartwright, Karen Lilly, Natalie Minnema, Kathleen Skelly, Martine Robison.

**Voting Members:** Sherie Hatfield, Caitlin Worthan, Krista Molson, Sara Vallier, Melissa Roach, Rhonda Christian, Sarah Connolly, Kim Sanderson, Sarah Walker, Nicolee Evans, Shannon Biggs, Samantha Olden, Joy Dodds, Michael Dodds, Kaitlin Cartwright, Karen Lilly, Natalie Minnema.

**Agenda:**

1. Call to Order @ 7:00 pm

**Land Acknowledgement**

Land Acknowledgment was read in French by Kate & Mdme Cole (Winchesters French Teacher) – as committed in the May Meeting last school year.

**Approval of Last Meeting Minutes**

We didn't get approval of the May Meeting minutes – at the next meeting (Nov. 4<sup>th</sup>) the May 23<sup>rd</sup> and Sept. 26<sup>th</sup> meeting minutes will need to be approved.

**SCC Manual**

Martine asked if Winchester had an SCC Manual. Sam & Sherie responded that yes there was a manual years ago. Sam thinks perhaps she has an old copy. She is going to check. Martine has provided the Durham District School Board School Community Council Handbook, attached to the meeting minutes email to reference as needed.  
Note: 5 meetings per year are required as per the handbook.

**Introductions**

We went around the table and introduced ourselves. Welcome to the new SCC Members! Any parents who want to be voting members and/or hold SCC executive positions completed the School Council Parent Self-Nomination Forms and provided that to Martine & Kathleen.

## 2. 2019/2020 SCC Elections

Chairperson – Nicolee Evans

Co-Chair – Sarah Connelly

Treasurer – Kim Sanderson & Michael Dodds

Secretary – Sherie Hatfield

Community – This position isn't required but open to anyone in the community

Teacher – Michelle Shepherd

Voting Members – Sherie Hatfield, Caitlin Worthan, Krista Molson, Sara Vallier, Melissa Roach, Rhonda Christian, Sarah Connolly, Kim Sanderson, Sarah Walker, Nicolee Evans, Shannon Biggs, Samantha Olden, Joy Dodds, Michael Dodds, Kaitlin Cartwright, Karen Lilly, Natalie Minnema.

## 3. Financial Update, Requests for Support – Treasurer Kim Sanderson

See attached Financial Statements for May, June, July & August.

As of August 31<sup>st</sup>, Balance remaining \$27,621.18

Pizza is still the biggest fundraising for the school. The Fun Friday lunches once a month will be offered again this year.

Cookies are being sold monthly as well by the Grade 8's for \$2.00 at lunch time to raise funds for their Graduation.

### Expenses that have been approved but not spent:

- Music Program - \$3000.00
- Outdoor play equipment - \$2000.00
- Indoor play equipment - \$500.00
- Wrapping of Walls/Gym Doors - \$3000.00
- Outdoor classroom - \$7000.00
- Outdoor line painting - \$2500.00
- Best Day Ever Freezies - \$300.00
- Play day Freezies - \$100.00
- Spring Fair Float - \$500.00
- Kindergarten Night - \$30.00
- Two Grad Coin Sets - \$100.00 - \$150.00
- Wrestling Mats - \$2000.00
- Kindergarten Front Pen Improvement - \$500.00
- Celebration Breakfast - \$300.00
- Engraving of Grade 8 Grad Award - \$1000.00
- Grade 4/5 French Field Trip - \$900.00
- Gym Equipment - \$1750.00
- 2019/2020 Scientist in the School - \$4400.00

### **Request for Funds**

- 1) Mdme Cole – requested fund for Grade 4/5 Gregg La Rock French Field Trip to help offset the cost to parents – SCC Vote: passed to pay \$900.00 for the field trip.
- 2) Michelle Shepherd on behalf of Mr. McMurchie request for funds for GYM Equipment replacement and additional equipment for K-grade 8. Fund Request is \$1750.00 for equipment of the total cost of \$3500.00. School is covering the remainder of the cost. SCC Vote: passed \$1750.00 for equipment.
- 3) Scientist in the School - \$4400.00 request for 2019/2020 sessions by Kate & Martine. That's \$200.00 per class. School pays for one session of the year and SCC pay for one session of the year. SCC Vote: passed to pay \$4400.00 for Scientist in the School.

Going forward all Funds request are to be presented at the same time of the meeting, SCC to hear all requests then voting members can vote on funds allocation.

### **Update on Approved Funds:**

Outdoor Line Painting: \$5000.00 was already approved by SCC, Total cost will be \$2500.00, \$2500.00 will go back into the SCC bank account (updated above in approved expenses list). A plan was shown of how the school yard will look once the painting is done. Painting to be done on September 30<sup>th</sup> and a Leadership council – grade 6/7/8 will be trained to help teach games on the yard. Kids can apply to be part of the leadership council.

Outdoor Classroom: Board chosen Landscaper didn't respond now Winchester can use whomever we want, don't need to go out for tender again. Suggestion was to made chose a vendor who is locally based. The location is still the back north east corner. Trees and armor stones will be added. Rocks were to be added to the yard for the intermediate kids to hand out. Need an update on whether these are still going to be added. Admin will have an update next meeting.

## **4. Administrators Report**

### **Creating Awareness of the SCC**

SCC Updates to be added to the Winchester School Newsletter – other areas to look to help create awareness of the SCC is through Cinder voice as well as via the new Winchester Instagram Account that is being setup. Pictures/News of items that are SCC sponsored will be highlighted.

### **EQAO 2018/2019 Results**

Grade 3 increased reading by 18%. Decreased in writing by 8% and 5% in mathematics.

Grade 6 increased across all subjects reading increase 8%, writing 12% and 5% mathematics

### **Winchesters New Motto & Logo**

New Motto – Engage, Inspire and Empower

New logos are out and new spirit wears is being ordered.

### **School Hallway Improvement Project**

Draft pictures shown of the improvements that will be made to the front hallway and gym door by end of 2019.

New front hall way – Castle background, Winchester logo.

Motto will be on the two hallway top banners.

Gym Door – Home of the Knights, Knight charging out of the door.

### **Enrollment and Staff Updates**

Enrollment is up slightly – 560ish students.

Mdme Hoofs is now a full time.

Ms. Roberts is back this year.

New 4/5 grade class created and a teacher with 20+ years experience.

Calendar was changed this year, gym 3 times a week plus DPA.

### **Welcome back BBQ**

Welcome back to learning BBQ was successful held in August for modified families and September for regular families. Community partners – Starr Burger was fantastic!

### **Terry Fox**

Raised a total of \$2300.00 for Terry Fox this year.

DJ came on site, had all the kids dancing on the school field!

Grade 8 were selling Cookies for Courage "Terry Fox" .

### Grade 7 Camp Kanalore Trip

54 Grade 7 students attend the Camp Kanalore trip September 23-25<sup>th</sup>. The trip was fantastic and enjoyed by the Grade 7's and staff that attended! SCC parents commented that it was nice to have the trip at the beginning of the year.

### Upcoming Dates

Picture Day - October 4<sup>th</sup>

PA Day - October 11<sup>th</sup>

Modified Break – October 15-25<sup>th</sup>

IEP's go Home - October 16<sup>th</sup>

Halloween – Parade & Costumes – DJ coming – October 31<sup>st</sup>

## 5. Other Business

### Updates on Other Business from last SCC Meeting

- a) The School year needs to have junior, intermediate and senior basketball hoops. All three hoops are currently senior hoops which isn't inclusive for all ages. Martine to speak to Graham McMurchie about this to see how we can either fix the heights of the current hoops or look at some additional hoops at the various heights.  
Update: unfortunately due to safety the hoops must remain at the current height.
- b) Soccer Net Uprights – is it possible to have soccer net uprights placed in the field for the kids to play soccer at recess and lunches? Martine to look into whether its possible to have uprights put into the school field. Still Need an update on this one.
- c) School Community Celebration Breakfast – SCC has approved \$300.00 to be spent on a breakfast to be provided for teachers. Sarah Connelly to manage this, SCC parents volunteers needed and students to help say thank you to the teachers. A surprise morning will be chosen (except for Fridays). Still Need to pick a date for the 2019/2020 school year.
- d) Pizza Lunch – A BIG THANK YOU to Sarah & Kim!
- e) Kim will be handling the Modified August Pizza Lunches. Thank you Kim!
- f) Outdoor Equipment – an inventory has been taken of what is needed for the classrooms and an Martine will be putting in the order. SCC has already approved \$2K of funds for this purchase. Still Need an update on this item.

## New items

### a) Potential Fundraising Opportunities -

Meat Sticks – “Meat Stick Mondays!” Potentially sell at the front table at lunch time. Kim & Sarah will look into buying these.

Multi Coloured Shirts – parents have asked about the various coloured shirt days at school. Nicolee mentioned the potential to sell a package of coloured shirts as a fundraiser. Kate Skelly, Joy Dodds and Natalie Minnema to look into the cost of such a package and provide an update at the next meeting.

### b) October 15<sup>th</sup> – Global Handwashing Day – Sarah Walker suggested that public health could be brought in to help teach about bathroom etiquette.

Positive Messages for the bathrooms – this needs to be vetted through facilities services to see if this would be approved. Perhaps vinyl could be used instead of paint.

Automatic Flush Values for the toilets - Something that Admin will bring up with facilities.

Kate & Martine to provide update on this topic at the next meeting.

### c) Dance A Thon – book for March 6<sup>th</sup> . Thanks Sarah! SCC will be looking for parent volunteers the day of to help with sales from the cosmic store. This can be revisited at the January 13<sup>th</sup> and March 2<sup>nd</sup> meeting.

### d) Sherie asked if Jungle Sport is coming back to Winchester this school year as it was enjoyed by all kids in all grades last year. Kate & Martine to get a quote for November 4<sup>th</sup> Meeting.

### e) SCC Parent suggested that perhaps a representative from the Winchester Student Body would like to attend the SCC Meetings. Would a grade 8 student be interested in attending? Perhaps a different Grade 8 each meeting to allow for more students to participate. Kate & Martine to look into this.

## 6. Next Meeting Dates

Meetings have moved to Monday nights due to other activities going on at Winchester on Thursday nights.

Here are the 2019/2020 Meeting Dates – 7pm in Resource Room beside Front Office

November 4<sup>th</sup>

Jan 13<sup>th</sup>

March 2<sup>nd</sup>

May 4<sup>th</sup>

June 1<sup>st</sup>

**NEXT MEETING: Monday November 4th, 2019 @ 7:00pm.** Meeting adjourned at 8:43pm.